

# Fees Policy for Research Use of the Leeds Archive Collection

## Introduction and aim of the policy

This policy defines the fees that will be charged to research users of the Leeds archive collection (see definition below). These fees aim to partially recover the costs incurred by onCore UK in storing this collection and making it available for research uses.

## Application and restrictions

This policy applies only to supply of samples from the Leeds Archive Collection to research users. It does not apply where these samples are supplied to other biobanks for onward distribution.

## Definitions

**Leeds Archive Collection.** onCore UK holds archival samples and associated reports obtained from pathology departments in Leeds covering the period from the early 1900s to 1978. It is estimated that this collection holds up to 300,000 samples from an undetermined number of cases, although only a proportion of these will be from patients with cancer.

**Sample.** A block of paraffin embedded tissue and any stained slides cut from that block as may be available. An anonymised copy of any available pathology report pertaining to that block is also included in the sample.

## Associated procedures and supporting documents

onCore UK – Access Policy v1 0 2009-03-26o

## Policy

1. The fee for supply of samples from the Leeds archive collection is currently £30 per sample (\*see note below).
2. Research users must apply under onCore UK's access policy for access to samples.
3. If access is agreed, an invoice for the appropriate fees will be sent to the user. The full fees must be received by onCore UK before any samples will be released.
4. onCore UK will supply samples from the Leeds archive collection "as is", without any warranty of satisfactory quality or fitness for a particular purpose or use or any other warranty, express or implied. Fees are non-refundable in the event that samples are not appropriate for their intended purpose.
5. The transfer of custody of the samples will be covered by a Material Transfer Agreement that must be signed by both parties prior to any samples being released by onCore UK.

**\*Note:**

The fee is set at a flat level to allow onCore UK to recover some of the costs of storing the Leeds Archive Collection. The quality of the samples, and hence their usefulness in research, is unknown and expected to be variable according to the intended use and technologies employed.

Signed:



Date:

19<sup>th</sup> October 2009

Chief Executive Officer